



# Disaster Relief Grant Program

## Overview & General Instructions

Revised: August 2017

The Texas Dental Association (TDA) provides disaster assistance funds to Texas dentists who have immediate, basic needs as a result of a natural disaster or catastrophe. The TDA Relief Fund Work Group (Work Group) administers the TDA grant program. The four Directors of the TDA Board of Directors serve as members of the Work Group.

### **Application**

Grant amounts are determined based on completion of an application and available funds. At present, the Work Group has authorized the use of the ADA Foundation (ADAF) Emergency Disaster Assistance Grant Program application as the official application for TDA Funds. Using a single application saves time and offers convenience in time of need. You may access the ADAF application by scrolling down in the body of this document.

### **Funding Amounts & Rules**

1. **Determination of Grant Amount.** The Work Group may award grants in equal and fixed amounts per recipient, with the individual amount dependent upon the number of applicants and the amount of funds available at any given time. The final decision regarding the number, timing, and amount of grants is solely within the purview of the Work Group.
2. **Limit.** The grants may not exceed \$1500 per member in accordance with TDA policy.
3. **Eligibility.** To be eligible, the dentist applicant will need to have submitted a copy of their completed application and have immediate needs for food, clothing, shelter, etc. as a result of a disaster that occurred in a county declared by the Governor of Texas to be in a state of disaster.
4. **Application of Rules.** While the TDA uses the same application as the ADAF, the TDA program operates under the by-laws and rules of the TDA, which includes the applicable policies for the TDA Relief Fund. Any provisions in this overview and those contained in any TDA governing document constitute the rules and criteria for the TDA program.

### **Responsibility of Applicant**

1. The applicant will need to check the box within the ADAF application to allow the ADAF to share the completed application with TDA. The applicant should send the completed application and IRS W9 Form directly to the ADAF (<http://www.adafoundation.org/en/how-to-apply/charitable-assistance#disaster?source=ADAHomeAlert>) or mail to ADA Foundation, 211 E. Chicago Avenue, Chicago, IL 60611).
2. The TDA or the local component society may have follow up questions or requests for information upon receipt of the completed application. Every effort will be made to limit the requests to essential and necessary information, and we ask that you please respond to these requests to the best of your ability.

### **Responsibility of the Component Society**

Upon request of the TDA, the component society from which an applicant has submitted an application will provide the names of three component society members to verify disaster conditions and assist with communicating application deadlines and criteria.

### **Questions or Assistance**

If you or a fellow member dentist has suffered from a disaster in a county declared to be in a state of disaster by the Governor, we hope you will consider applying for assistance. Any questions may be forwarded by email to Ms. Lee Ann Johnson, [leeann@tda.org](mailto:leeann@tda.org), or Terry Cornwell, [terry@tda.org](mailto:terry@tda.org). You may also call the TDA Central Office at 512-443-3675. We will be happy to assist in any way possible.

# Emergency Disaster Assistance Grant Program

---

*ADA Foundation*

## *Grant Guidelines*

---

### **Emergency Disaster Assistance Grant Guidelines**

**Purpose:** The purpose of the ADA Foundation's Emergency Disaster Grant Program is to help meet dentists' most urgent emergency personal needs immediately following a disaster. A disaster is defined as a "sudden occurrence which inflicts widespread catastrophic damage to a large geographic area and/or which generally affects a large number of individuals". Disasters can be both natural and caused by human conduct. Examples include, but are not necessarily limited to: civil disorders (excluding acts of war), explosions, fires, tornadoes, earthquakes, floods, tidal waves, wildfires, hurricanes, ice storms, and similar natural disasters.

**Immediate Needs:** The use of Emergency grant funds is limited to meeting disaster victims' most urgent - and vital emergency personal needs immediately following a disaster. Emergency grants are not-intended for long-term needs such as rebuilding homes and buildings or replacing household and personal belongings. Grant funds also cannot be used to replace lost income. **Emergency Disaster Grant funding is not intended for replacement of dental practice property, dental supplies, staff salary etc.**

Emergency grants are to address immediate emergency personal needs such as:

- Food;
- Bottled water;
- Clothing;
- Blankets;
- Medicine and medical supplies;
- Emergency shelter and;
- Toiletries

**Eligibility Requirements:** Any dentist who is a victim of a disaster may apply to the ADA Foundation for a grant if he or she is currently residing in the United States or its territories and meets one or more of the following requirements:

- Is a graduate of a pre-doctoral dental degree program accredited by the Commission on Dental Accreditation;
- Currently holds or formerly held a valid dental license in any U.S. state or territory;

- Is employed by or serving on active duty in one of the U.S. Federal Dental Services; or
- Is working as a dental school faculty member, dental administrator or consultant at a dental school accredited by the Commission on Dental Accreditation.

Applicants **are not** required to be members of the American Dental Association in order to be eligible to receive a disaster grant.

Current officers, directors, and employees of the ADA Foundation, and their spouses, dependent children and parents are not eligible to apply for or receive disaster grants from the ADA Foundation.

**Dollar Amount and Number of Grants Available:** The grant award for any applicant may be in an amount up to Two Thousand Dollars (\$2,000). The dollar amount and number of grants made will depend on the number of applicants and the amount of funds available at any given time. The final decision regarding the number, timing, and amount of grants is solely within the purview of the ADA Foundation Board of Directors. Grants for disaster assistance shall be awarded only once per applicant per disaster as defined in these Rules.

**Application and Processing:** The application must be completed and signed by the applicant. Since the purpose of these grants is to give a measure of immediate or proximate assistance, all requests for such grants shall be made within sixty (60) days of the occurrence of the disaster. This time may be extended at the discretion of the Board.

**Additional Information:** If you have any questions or need additional information, please contact Tracey Schilligo at the ADA Foundation at [schilligot@ada.org](mailto:schilligot@ada.org) or 312.440.2763. Information is also available on the ADA Foundation's website: [www.adafoundation.org](http://www.adafoundation.org).

## *Applicant Information*

---

### **Applicant Name\***

-----

### **Dental Practice Address\***

Please list your dental practice address including practice name, street, city, state and zip code

-----  
 -----  
 -----

### ADA District Information\*

Using the drop down box, identify your ADA district by finding your state

#### Choices

- District 1: Maine, Vermont, New Hampshire, Massachusetts, Rhode Island, Connecticut
- District 2: New York
- District 3: Pennsylvania
- District 4: New Jersey, Delaware, District of Columbia, Maryland, Puerto Rico, Virgin Islands
- District 5: Mississippi, Alabama, Georgia
- District 6: Missouri, Kentucky, Tennessee, West Virginia
- District 7: Indiana, Ohio
- District 8: Illinois
- District 9: Wisconsin, Michigan
- District 10: North Dakota, South Dakota, Nebraska, Minnesota, Iowa
- District 11: Washington, Alaska, Oregon, Idaho, Montana
- District 12: Kansas, Oklahoma, Arkansas, Louisiana
- District 13: California
- District 14: Nevada, Utah, Wyoming, Colorado, Arizona, New Mexico, Hawaii
- District 15: Texas
- District 16: Virginia, North Carolina, South Carolina
- District 17: Florida

### Dentist License Number or ADA Number (for verification only)\*

-----

As used in these guidelines, a dentist is defined as any individual currently residing in the United States or its territories and meets one or more of the following requirements:

- Is a graduate of a pre-doctoral dental degree program accredited by the Commission on Dental Accreditation;
- Currently holds or formerly held a valid dental license in any U.S. state or territory;
- Is employed by or serving on active duty in one of the U.S. Federal Dental Services; or
- Is working as a dental school faculty member, dental administrator or consultant at a dental school accredited by the Commission on Dental Accreditation

Applicants **are not** required to be members of the American Dental Association in order to be eligible to receive a disaster grant.

### Grant Amount Requested (up to \$2,000)\*

\$\_\_\_\_\_

Please provide **temporary contact information** (if applicable):

**Temporary Street Address**

-----

**Temporary City, State, and Zip Code**

-----

**Temporary Phone Number**

-----

**Grant Payment Information**

If awarded, grant funds (from ADAF) will be sent in the form of a wire transfer.

An ADA Foundation staff member will be in touch for banking information.

**Texas Dentists Only**

The Texas Dental Association (TDA) may have additional financial support to offer in your time of need. Please check the **Yes** box below if you agree that the ADA Foundation may share your Emergency Grant application with the TDA. The TDA will then consider your application to ADA Foundation as an application to TDA and you will not be required to complete a second application.

**Choices**

- Yes
- No

***Disaster Information***

---

**Disaster Area**

List the area of the disaster. Also, define the affected area such as primary residence etc.

-----

-----

-----

-----

-----



### Photos

Upload (attach) up to five photos of the damage caused by the disaster. **If the nature of the disaster makes it difficult or impossible to send photos, please do not endanger yourself or others in order to acquire the photos, and explain this in "unable to take photo" section below.**

### Unavailable Photos Explanation

-----

-----

-----

-----

-----

-----

-----

-----

-----

### Certification by Applicant and Signature\*

By typing in my name in lieu of my signature, I verify that the above information is true and complete and that I have a valid need for funds. I understand that a fraudulent representation or omission of any information requested is grounds for immediate refusal to grant emergency assistance. I understand that the granting of emergency assistance is neither a right nor entitlement and that the Board of Directors of the ADA Foundation shall have sole discretion in determining whether I qualify for assistance.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_